



北京市中芯学校 Beijing SMIC Private School

中国北京经济技术开发区凉水河二街 9 号 邮编 100176

No.9 Liang Shui He 2nd Street, Beijing Economic-Technological Development Area, Beijing 100176, China

Web: www.bjsmicschool.com **Tel:** (+86 10) 6785 3030 **Fax:** (+86 10) 5802 6784

English Track Physical Education Teacher **Job Description**

REPORTING STRUCTURE			
Reporting to:	Athletic Director	Division	Middle School
Job Title	Middle School Coach	Department	English Track
Approved By	Principal	Salary Range:	13,000-25,000 RMB/mo
3.1 POSITION DESCRIPTION			
Job Purpose	A coach must be able to provide instruction and positive support for the assigned sport. You must be able to create practice plans that contribute to continued growth for the Student-Athletes and help them succeed when it comes to competition versus other schools.		
Successful SMIC Private School educators value ...	<ul style="list-style-type: none"> • <u>Excellence</u> that includes ... <ul style="list-style-type: none"> ○ Rigorous and relevant implementation of curriculum ○ Effective organizational skills ○ Monitoring and evaluating student performance • <u>Honor</u> that includes ... <ul style="list-style-type: none"> ○ Having a sense of ownership and reliability in getting the job done correctly ○ Encouraging peers and students to seek recognition for their group and school by pursuing and demonstrating excellence with sportsmanlike honesty and graciousness. ○ Selecting texts and materials that enlighten and instill positive character values • <u>Community</u>, demonstrated by... <ul style="list-style-type: none"> ○ Encouraging genuine joyful collaboration ○ Maintaining supportive interpersonal relationship skills ○ Developing and Maintaining effective links with parents to support students' achievement • <u>Joy</u> in bringing quality education to students that includes ... <ul style="list-style-type: none"> ○ Respect for working in a multicultural environment where differences are valued and celebrated ○ Being a caring contributor who brings enjoyment to the workplace 		



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<p>Job Duties for Teaching and Learning</p>	<ul style="list-style-type: none"> ○ • Coach a minimum of 6 periods per week, in addition to other classes • Work with students from 6th, 7th, 8th and 9th grade to create a U/15 team to compete in our Beijing Area Sports Exchange League • Organize and run a try-out if needed to determine which students will participate in each individual sport • Provide an organized practice for the Athletes that best develops there individual and team skills during scheduled Middle School Athletics class times • You will spend after school hour times to compete in each sport coached. Road games include traveling and making sure everyone is safe and travel goes as planned • Continually update and stay in communication with Athletic Director to ensure everyone is on the same page and help promote the growth of the Athletic program • Promote our school values of Excellence, Honor, Community and Joy
<p>Professional Skills</p>	<ul style="list-style-type: none"> ○ • Demonstrate strong positive commitment toward school improvement • Demonstrate commitment to integrated education at the secondary level including innovations and best practices • Comfortable working in a school that integrates Chinese and American style educational philosophies • Comfortable with computers for school related purposes including data management, Rubicon Atlas, email, and MS Office programs • Fluent in both oral and written English at a professional standard • Desire to actively engage in professional development opportunities as provided by the school or through individual initiative <ul style="list-style-type: none"> ○ Flexible in adapting to a multi-cultural environment with school community members of many nationalities
<p>Education and Work Experience Requirements</p>	<ul style="list-style-type: none"> • Bachelor’s degree <u>required</u>. • Eligible or willing to pursue a valid teaching license/certificate • Experience coaching students preferred • Evidence of current relevant professional development preferred