**BEIJING SMIC PRIVATE SCHOOL & KINDERGARTEN**

|  |
| --- |
| 必须贴照片Must insert digital photo here |

 **北京市中芯学校暨幼儿园**

 **JOB APPLICATION FORM**

 **工 作 申 请 表**

**应聘职位POSITION APPLIED FOR \_\_\_\_**

**期望税前月薪 MONTHLY EXPECTED PRE-TAX SALARY (RMB)**

# 个人资料PARTICULARS OF APPLICANT V 2016

|  |  |  |
| --- | --- | --- |
| 姓名（汉语拼音）Name as in ID card / Passport (Underline Surname )  | 中文名 Chinese Name | 家庭电话Home Telephone |
| 居住地址Residential Address  | 手机Mobile No.  |
| 现住地址Current Address | Skype |
| 出生日期Date of Birth ( YYYY - MM - DD ) | 出生地Place of Birth  | 国籍Nationality  | 宗教Religion  |
| 性别Gender  | 婚姻状况Marital Status  | 身份证号码ID/Passport No | 别国永久居住证Permanent Resident 否No □ 是Yes □  | 电子信箱E-mail  |

# 家庭情况（已婚者填写）FAMILY PARTICULARS ( Complete if applicable )

|  |  |  |
| --- | --- | --- |
| 姓名Name  | 年龄Age  | 职业Occupation  |
| 配偶Spouse  |  |  |  |
| 子女Children  | 1.2.3. |  | 年级Grade | 入中芯上学?Attend SMIC? |
|  | Yes NoYes NoYes No |
| Will they be accompanying you while you are here? 你的家人会和你一起来吗？ Yes 是 No不 |
| Do you need school housing? 你需要学校提供住房吗？ Yes 是 No不 |

# 学历EDUCATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 学位 Academic Degree  | 专业Discipline / Major | 学校/学院名称 Name of School / Institution  | 起From (Y / M) | 止To (Y / M) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**资格证书Certifications**

|  |  |
| --- | --- |
| 类别 Category  | 资格证书名称 Certification Name |
| Education related Certification 教育资格证书  |  |
| 外语Foreign Language  |  |
| 驾驶执照Driver's license |  |

**工作经历（请填写全职的工作经历，从最近的经历填起）EMPLOYMENT HISTORY ( Please list full-time employment only. Starting with latest employment)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 任职时段 Period of Employment  | 学校/公司名称 Name of Employer/School  | 最后工作职位 Position(s) Held  | 每月基本工资 Monthly Basic Salary (RMB)  | 津贴Allowance  | 离职原因 Reason for Leaving  |
| 起From (Y / M) | 止To (Y / M) | 起始薪资Starting  | 最后薪资Last Drawn  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**教育理念Philosophy of Education**

|  |
| --- |
|  |

**推荐人信息(请提供至少三位推荐人) RECOMMENDATION INFORMATION（Please list at least three references）**

|  |  |  |  |
| --- | --- | --- | --- |
| 姓名Name | 职位Position(s) | 学校/公司名称Employer | 联系方式E-mail |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

# 其他信息SUPPLEMENTARY INFORMATION

|  |  |  |
| --- | --- | --- |
| 请在相应的空格内打勾**TICK（ √ ）YES OR NO IN THE BOX PROVIDED**： | **是YES**  | **否NO**  |
| 您是否由学校员工推荐？Are you referred by SMIC’s Employee? 如是，请写下她/他的名字。If yes, please write down her/his name.  |  |  |
| 您与现在的任职单位有合同吗？Are you serving any bond / contract with your present employer? 如有，请提供详细资料。If yes, please provide details.  |  |  |
| 是否被开除过？Have you ever been suspended or dismissed by any company / organization / government service? 如有，请提供详细资料。If yes, please provide details.  |  |  |
| 是否犯过罪？Have you ever been convicted of a criminal offence? 如有，请提供详细资料。If yes, please provide details.  |  |  |
| 是否有身体或心理上的问题目前正在接受治疗？Do you have any physical and / or mental problems that are being currently treated?如有，请提供详细资料。If yes, please provide details.  |  |  |
| 女性求职者，您目前是否怀孕？For a female applicant, are you currently pregnant? |  |  |

# PRE-EMPLOYMENT STATEMENT

I consent to taking any pre-employment and future physical examination and background checks as may be required by the School. I agree that the entire contents of this application form, as well as the report of any such examination, may be reasonably used by the School at its discretion. I agree to abide by all rules, regulations and policies of the School when employed by the School, pursuant to this application.

我同意并声明，如果在应聘时提供虚假的资料，学校有权不录取我或立即解雇我。

I acknowledge and agree that any false declaration, answer or statement made by me on this application or any supplement thereto, will render me disqualified and/or, will be sufficient grounds for immediate dismissal.

**应聘人签名Applicant's Signature 日期Date**